

RESOLUTION

Re: AWARD OF PURCHASE ORDER FOR PROFESSIONAL ARCHITECTURAL DESIGN, BID SPECIFICATIONS AND CONSULTING SERVICES

- WHEREAS: The City took possession of and responsibility for the old Middle School, now referred to as the McConnell Center, on Locust Street a number of years ago, and
- WHEREAS: The Planning Department, in conjunction with various committees and groups, is charged with the task of determining the most efficient and cost effective present and future use of this very spacious building; and
- WHEREAS: Lassel Architects of South Berwick, ME is the architectural firm of record who has been actively involved from the beginning in the review and suggested best use, redesign and rehabilitation of this structure, to include recent professional assistance in the amount of \$3,900.00; and
- WHEREAS: As a continuation of this process, Lassel Architects can design and write up specifications for necessary repair / stabilization of key exterior elements of the building as well as work with the Building Committee to identify various code issues and suggest an interior retrofit to best meet private and city use for a total fee not-to-exceed \$17,900.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Lassel Architects, PA of South Berwick, ME for Professional Architectural Design, Bid Specifications and Consulting Services in the amount not-to-exceed \$21,800.00, funds to be charged to the following account:

<i>ACCOUNT #</i>	<i>DESCRIPTION</i>	<i>APPROPRIATION</i>	<i>BALANCE</i>	<i>CHARGE</i>
4005-41941-4339-1102-05-30	Design Services	\$425,000.00	\$425,000.00	\$21,800.00

Approved as to form:

Sponsored by:

George Wattendorf
Legal Division

Mayor Scott Myers by Request

Approved as to Funding:

Recorded by:

Jeff Harrington
Finance Director

Judy Gaouette
City Clerk

The City Manager recommends this Resolution be adopted.

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Bid Information:

Authorization is required to continue using the professional architectural services to oversee and assist in determining the best present and future use of the old Middle School, aka The McConnell Center.

Award Information:

A regular purchase order will be issued to authorize this expenditure.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	N/A	Number of Responses:	N/A
Warranty:	Meets professional standards	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	Project Completion	Estimated Delivery:	Services to commence after Council approval 08/11/04
Recommended Award to:	Lassel Architects South Berwick, ME	Fund:	FY05 CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Waive Bid Process: \$10,000 or greater

Daniel J. Kelly
Purchasing Agent